

First Person Plural (CIO) - Charity Reg No 1156602				
Income/Expenses Accounts				
For the period 1st April 2017 to 31st March 2018				
	2017 - 2018		2016 - 2017	
	Totals	Subtotals	Totals	Subtotals
Income				
Banking Adjustments	£0.00		£23.99	
Reversal of Payment		£0.00		£23.99
Consultation Income	£800.00	£800	£25.00	£25.00
Donations	£5,164.62		£3,921.65	
AGM		£195		
Regional Groups		£201		£84.00
Staff costs		£2200		
Unreserved		£2,568.62		£3,837.65
ESTD-UK Collaboration	£2,478.09		£1,265.89	
Training		£1,400.00		£1,125.89
Non-training		£1,078.09		£140.00
HMRC Gift Aid	£643.47			
Investment Income	£4.27		£7.34	
Bank Interest		£4.27		£7.34
Membership Subscriptions	£1,968.00		£1,956.20	£1,956.20
Sales	£2,326.08		£2,759.20	
Booklets		£0		£110.00
DVDs		£2326.08		£2,649.00
Training Income	£8,265.51		£7,296.95	
Commissioned		£8,210.51		£5,513.72
Delegate Fees		£0		£1,783.23
Training fees		£55		
Total Income this period	£21,650.04		£17,256.22	
Expenses				
Accommodation	£720.42		£1,452.31	
Board		£207.97		
Volunteers		£512.45		£1,452.31
Administration	£4,154.67		£4,655.64	
Computer Software		£1,292.14		£221.57
DPA Registration		£35.00		£35.00
Internet Services Bulk Email		£93.60		£46.80
Internet Services Media Downloads		£169.13		£169.98
Internet Services Events Booking		£218.88		£103.44
Intenet Services Members Forum		£62.20		£55.44
Internet Services Online Courses		£0.00		£180.20
Internet Services Training Evaluations		£215.64		£431.28
Internet Services Website Hosting		£131.94		£72.00
Phone		£177.47		£234.73
PO Box		£318.00		£312.00
Postage		£336.24		£371.77
Print/Copy		£865.02		£1,993.48
Stationery		£239.41		£427.95
Bank Charges	£83.39		£87.01	
PayPal		£83.19		£49.02
Service Charge		£0.20		£37.99
Catering	£89.65		£63.61	
AGM		£77.95		
Hospitality		£11.70		£63.61

CPD & Representation	£1,277.55		£1,450.29	
Representation at external events		£650.00		£995.34
Trustees/Volunteer/Staff CPD		£627.55		£454.95
Equipment	£3.72		£448.94	
Computer lead		£3.72		
External Speakers Fees	£350.00		£0.00	
Information Resources	£77.60		£1,648.59	
Insurance	£445.55		£470.54	
Indemnity & Liability Insurance		£445.55		£454.56
Travel Insurance		£0.00		£15.98
Marketing	£0.00		£846.00	
Premises	£3,672.00		£3,672.00	
Rent		£3,672.00		£3,672.00
Room Hire	£1,823.40		£1,550.63	
AGM		£1,130.40		
Fundraising Event		£0.00		£420.00
Governance		£45.00		£54.00
Regional Groups		£648.00		£713.00
Training Venue		£0.00		£363.63
Sales Refunds	£125.00		£300.00	
DVDs		£55.00		£0.00
erroneously paid to FPP by ESTD-UK		£0.00		£155.00
refund to ESTD-UK		£0.00		£75.00
testing online courses		£70.00		£70.00
Staff Costs	£3,657.35			
Salary		£3,553.35		
Taxes (subsequently refunded 04/2018)		£104.00		
Subsistence	£429.57		£632.78	
Volunteers		£429.57		£632.78
Travel Expenses	£3,112.77		£2,544.05	
Board		£0.00		£43.50
Volunteers		£3,112.77		£2,500.55
Total Expenses this period	£20,022.64		£19,822.39	
TOTAL BALANCE this period	£1,627.40		-£2,566.17	
Total Cash Assets @ 31/03/17	£14,762.14		£13,134.74	
Co-operative Current	£1,175.83			£1,997.20
Co-operative Savings	£12,713.71			£10,159.44
HSBC Current	£212.27			£377.27
PayPal	£654.63			£600.83
Petty Cash	£5.70			£0.00
Other Assets Total	£1,936.40		£2,036.00	
Outstanding invoices (HMRC overpayment)	£104.00			
3 x Laptop computers	£810.00			£900.00
2 x Printers	£67.50			£75.00
Office furniture	£887.40			£986.00
Other office equipment	£67.50			£75.00

Accounts prepared by Kathryn Livingston, Honorary Treasurer with the assistance of Lesley Thomas, Office Administrator on 12th June 2018 from the books and records of First Person Plural (Charity Registration Number 1156602). I declare that to the best of my knowledge and belief these accounts represent an accurate record of the CIO's finances on 31st March 2018

K Livingston